



**BLUE RIVER BOARD OF TRUSTEES
REGULAR MEETING**

Tuesday, December 16, 2025

5:00 PM

0110 Whispering Pines Circle, Blue River, CO

Minutes

Call to Order – Roll Call

Mayor Pro-Tem Willey called the Regular Meeting to order at 5:01 PM.

PRESENT: Mayor Pro-Tem Willey
Trustee Noah Hopkins
Trustee Ted Slaughter
Trustee Barrie Stimson
Trustee Ben Stuckey (left at 5:45 PM)
Trustee Jonathon Heckman

Absent: Mayor Nick Decicco

Also present: Interim Town Manager Steve Rabe, Deputy Town Clerk John DeBee, Town Attorney Bob Widner (arrived at 5:05 PM) and Police Chief David Close

Work Session

The Work Session was to discuss:

- None

Approval of Agenda/Consent Agenda

Trustee Hopkins moved and Trustee Stuckey seconded to approve the Consent Agenda, as presented. All ayes.

1. Approval of Minutes
 - a. Regular Meeting of November 18, 2025
2. Approval of Financial Report
 - a. Period Ending November 30, 2025

Communications to the Board of Trustees

Public comments were made by the following: Dan Cleary

New Business

1. Comcast Franchise

a. Public Hearing

Mayor Pro-Tem Willey closed the Regular Meeting and opened the Public Hearing at 5:06 PM. Town Attorney Bob Widner made initial comments in support of approving the Franchise Agreement with Comcast. Mayor Pro-Tem Willey opened the Public Hearing up to public comment at 5:12 PM. Mayor Pro-Tem Willey closed the Public Hearing and re-convened the Regular Meeting at 5:13 PM.

b. Approval of Ordinance No. 2025-10 – Approving the Renewal of a Non-Exclusive Cable Television Franchise and Franchise Agreement Between the Town of Blue River and Comcast of Colorado XI, LLC to Provide Cable Television Services within the Town and to Make Reasonable and Lawful Use of the Town’s Public Rights-of-Way and Public Road Easements for Such Purposes

Trustee Stimson moved and Trustee Hopkins seconded to approve Ordinance No. 2025-10 as presented. All ayes.

2. 2025 Budget

a. Approval of Resolution No. 2025-19 – Appropriating Additional Sums of Money in the General Fund for the 2025 Budget

Interim Town Manager Steve Rabe provided a brief explanation as to why the need for the extra appropriation is necessary, specifically to cover the costs of the separation package paid to the former Town Manager as well as the subsequent costs for professional services, all of which could not have been foreseen at the time of the approval of the 2025 Budget. Trustee Slaughter moved and Trustee Hopkins seconded to approved Resolution No. 2025-19 as presented. All ayes.

b. Approval of Resolution No. 2025-20 – Appropriating Additional Sums of Money in the American Rescue Plan Fund for the 2025 Budget

Interim Town Manager Steve Rabe stated that the extra appropriation is necessary because additional services were approved with NEO, the Town’s contractor that is providing broadband study services, costs that could not have been foreseen at the time of the approval of the 2025 Budget. Trustee Slaughter moved and Trustee Hopkins seconded to approve Resolution No. 2025-20 as presented. All aye.

3. 2026 Municipal Election

a. Approval of Resolution No. 2025-21 – Authorizing a Mail Ballot Election on April 7, 2026 and Setting Forth Other Details Relating Thereto

Interim Town Manager Steve Rabe stated that the Resolution is necessary to establish that the Town of Blue River will be conducting a mail ballot election in the Spring of 2026 as well as to appoint a Designated Election Official. Trustee Stimson moved and Trustee Slaughter seconded to approve Resolution No. 2025-21 as presented. All ayes.

b. Intergovernmental Agreement for Election Services

Interim Town Manager Steve Rabe stated that the IGA is an agreement between the Town of Breckenridge, the Town of Silverthorne, the Town of Dillion, the Town of Keystone and the Town of Blue River, all of which have agreed to share the services of Clear Ballot, with Breckenridge serving as the signer of the Master Agreement and

host for the vote counting machine. Trustee Slaughter moved and Trustee Hopkins seconded to re-affirm the Board of Trustees' decision to authorize Interim Town Manager Steve Rabe to sign the Intergovernmental Agreement on behalf of the Town of Blue River. All ayes.

c. Agreement for Professional Services – Kathy Neel

Interim Town Manager Steve Rabe reported that the Town of Blue River has entered into a professional services agreement with Kathy Neel who has agreed to serve as the Town's Designated Election Official for the upcoming municipal election on April 7, 2026. Item was informational only – no need for Board action.

4. Town Manager Search Process

a. Selection of Finalists

Interim Town Manager Steve Rabe reported that the Town had received seventeen (17) inquiries in response to the Town's advertisement for a new Town Manager and had received five (5) applications by the November 21st deadline. Mr. Rabe stated that he had selected four (4) semi-finalists from the list of applicants and had conducted phone interviews of the semi-finalists, completing those interviews on December 8th. From those semi-finalist interviews, Mr. Rabe is recommending that the Board of Trustees narrow the list to two (2) finalists. Trustee Stimson moved and Trustee Stuckey moved to select, announce and consider as finalists for the position of Town Manager the following: Chad Hull, Littleton, CO and Jack Seward, Silverthorne, CO. All ayes.

b. Set Date/Time for Finalist Interviews

Interim Town Manager Steve Rabe stated that the Board's approved hiring timeline contemplated conducting finalist interviews the week of January 5th, but that, with Planning & Zoning Commission meeting on Tuesday the 6th and other scheduling issues that week, the Board may wish to consider a date during the next week. After discussion, consensus was to conduct the interviews on Tuesday, January 13, 2026, beginning at 5:00 PM.

Old Business

1. None

Reports

1. Mayor & Trustee Reports – Trustee Slaughter reported that the Wildfire Council had met to review and award grant requests. Mr. Slaughter also reported that he had attended a Transit Board meeting as a representative of the Town as well as a Strategic Planning Meeting held by the Red, White and Blue Fire Protection District.
2. Town Attorney Reports – none
3. Staff Reports
 - a. Town Manager – Interim Town Manager Steve Rabe asked the Board whether they would be interested in transferring Town assets that are currently being held by Alpine Bank to the Town's existing ColoTrust account since Colotruster is currently paying 4.0176%. Those present consented to a transfer of a portion of the \$1.2 million that is currently being held at Alpine Bank, consistent with the recommendation of Mr. Rabe and the Town's Accountant. Mr. Rabe stated that

the 2026 Budget Books should be done soon, since it is his goal to have the Budget ready to submit to Department of Local Affairs by year's end.

- b. Chief of Police – Chief Close gave an update of the new Body Cam system. The Department is currently awaiting training before the new system is fully implemented.

Other Matters to be Brought Before the Board of Trustees

None.

Executive Session

Trustee Stimson moved and Mayor Pro-Tem Willey seconded to go into Executive Session pursuant to Section 24-6-402(4)(b) and (e) of Colorado Revised Statutes to receive legal advice on questions concerning property transfers and to devise negotiation strategy and instruct negotiators concerning an offer for the sale of real property. No action anticipated following the Executive Session. All ayes.

Mayor Pro-Tem Willey called a brief recess at 5:45 PM.

The Board of Trustees entered into Executive Session at 5:51 PM.

Trustee Stimson exited the Executive Session and left the meeting at around 5:55 PM.

Mayor Pro-Tem Willey re-convened the Regular Meeting at 6:06 PM.

Adjourn

Trustee Hopkins moved and Trustee Slaughter seconded to adjourn the meeting. Motion passed.

Meeting adjourned at 6:07 PM.

Submitted by:

Steven G. Rabe
Interim Town Manager