



BLUE RIVER BOARD OF TRUSTEES MEETING

Tuesday, October 21, 2025

5:00 PM

0110 Whispering Pines Circle, Blue River, CO

Agenda

The public is welcome to attend the meeting either in person or via Zoom.

The Zoom link is available on the Town website:

<https://townofblueriver.colorado.gov/board-of-trustees>

Please note that seating at Town Hall is limited.

Call to Order – Roll Call

Work Session

This Work Session is to discuss:

- Short-term Rental Regulations

Approval of Agenda/Consent Agenda

1. Approval of Minutes
 - a. Regular Meeting of September 16, 2025
2. Approval of Financial Report
 - a. Period Ending August 31, 2025
 - b. Period Ending September 30, 2025

Communications to the Board of Trustees

Citizens are welcome to provide in-person comments on non-Agenda items. Comments are limited to 5-minutes per speaker. Written communications for any non-Agenda items have been distributed separately to the Board of Trustees.

New Business

1. Approval of CIRSA Quotation for 2026
2. Approval of Agreement – Axon Enterprise, Inc.
3. Town Manager Hiring Process
 - a. Approval of Job Description
 - b. Approval of Hiring Timeline/Process
 - c. Discussion – Job Posting

Old Business

1. None

Reports

1. Mayor & Trustee Reports
2. Town Attorney Reports
3. Staff Reports
 - a. Town Manager
 - b. Chief of Police

Other Matters to be Brought Before the Board of Trustees

Adjourn



BLUE RIVER BOARD OF TRUSTEES MEETING

Tuesday, September 16, 2025

5:00 PM

0110 Whispering Pines Circle, Blue River, CO

Minutes

Call to Order – Roll Call

Mayor Decicco called the Regular Meeting to order at 5:02 PM.

PRESENT: Mayor Nick Decicco
Trustee Jonathon Heckman
Trustee Noah Heckman
Trustee Ted Slaughter
Trustee Barrie Stimson
Trustee Ben Stuckey
Trustee Jodie Willey

Also present: Interim Town Manager Steve Rabe, Deputy Town Clerk John DeBee, Town Attorney Bob Widner and Police Chief David Close

Work Session

The Work Session was to discuss:

- Short-term Rental Regulations

The Board of Trustees, along with the Town Attorney, presented ideas and discussions regarding a potential change to the Short-term Rental Regulations.

- Code Enforcement Discussion

Interim Town Manager Rabe and Police Chief Close offered up some observations about Code Enforcement in the town as well as the need to look at the Municipal Code for possible amendments to make enforcement easier. Mr. Rabe and Chief Close sought input from the Board regarding Code Enforcement and requested authority to work together to come up with a reasonable and effective solution, which the Board granted.

- **Town Manager Job Description**

Interim Town Manager Rabe presented a draft of a Job Description for the Town Manager position, stating that very few changes or additions were made except to strip the duties of the Town Clerk from the description. Mr. Rabe stated that the Board must approve a Job Description before beginning the hiring process. Mr. Rabe also briefly discussed a hiring timeline and how the hiring process would be conducted.

Approval of Agenda/Consent Agenda

The Approval of Bills was removed because the Town's Accountant did not provide the necessary report prior to the meeting. Mayor Decicco moved and Trustee Hopkins seconded to approve the Consent Agenda, as amended. Motion passed.

1. Approval of Minutes
 - a. Special Meeting of Thursday, August 7, 2025; and
 - b. Regular Meeting of Tuesday, August 19, 2025
- ~~2. Approval of Bills~~

Communications to the Board of Trustees

Public comments were made by the following: Christopher Daly, Barbara Vonderheid, Dan Cleary, Paul Semmer and Martie Semmer.

New Business

1. Roads Discussion – G&G Services

Kacey Grosskreuz, owner of G&G Services, LLC of Dillion, talked about the work that his company did on the Town's road during the 2025 season. Kacey discussed the desire to use a different process for road stabilization in 2026, after having reviewed the results of using the Basebinder product this year. Kacey also presented some projects to think about in 2026 that would deal with the drainage issues in different areas of the community.

Old Business

1. None

Reports

1. Mayor & Trustee Reports - Trustee Slaughter reported that the Wildfire Council meeting had been postponed.
2. Town Attorney Reports – none
3. Staff Reports
 - a. Town Manager – Interim Town Manager presented a list (“Task List”) of things that his office was actively working on, explaining that, as he becomes more acquainted with what is happening and what needs to be done, the list will grow.

- b. Chief of Police – Chief Close presented a written report summarizing Departmental activity in August.

Other Matters to be Brought Before the Board of Trustees

Trustee Slaughter again brought the issue of Board pay to which Interim Town Manager Rabe stated that he would make arrangements with the Colorado Municipal to access their Compensation Survey System portal and download statistics for compensation for governing bodies around the state.

Adjourn

Trustee Slaughter moved and Mayor Decicco seconded to adjourn the meeting. Motion passed.

Meeting adjourned at 7:01 PM.

Submitted by:

Steven G. Rabe
Interim Town Manager

Financial Report

Town of Blue River

For the period ended August 31, 2025



Prepared by

Marchetti & Weaver, LLC

Prepared on

September 16, 2025

No assurance provided; substantially all disclosures required by GAAP omitted.

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TOWN OF BLUE RIVER
Statement of Financial Position

	Preliminary - Subject to Change	
	General Fund	General Fund
	12/31/2024	8/31/2025
Assets:		
Operating - Alpine Bank	1,017,599	1,576,627
Petty Cash	250	250
American Rescue Plan Funds 3090	185,716	190,856
Credit Card - Alpine	-	-
Reserve1 - Alpine Bank	256,348	263,545
Reserve2 - Alpine Bank	1,222,126	1,255,950
CD's - Citywide Banks	-	-
Alpine Bank CTF 4100 CTF	161,618	171,052
FirstBank - Reserves	-	-
ColoTrust - Capital	3,180,264	2,780,192
ColoTrust Broadband	214,588	322,290
ColoTrust General		
CSAFE	133	124
Illiquid Trust Funds	1,187	1,187
Cash with the County Treasurer	-	-
Total Cash in Bank	6,239,829	6,562,073
AR:Sales Tax	102,093	-
AR:Lodging Tax	82,769	-
AR:Use Tax	4,517	-
AR:Specific Ownership Tax	4,029	-
AR:Defensible Space - Prior Years Grant	-	-
Property Taxes Receivable	870,812	12,298
Prepaid expenses CEPT	-	-
Prepaid Expenses	11,960	-
Total Assets	7,316,010	6,574,371
Liabilities		
Accounts Payable	9,776	146,827
Payroll Liabilities	857	857
Payroll Liabilities:Cebt	-	(4,380)
Payroll Liabilities:CO Income Tax	7,702	-
Payroll Liabilities:CRA 457	2,298	2,308
Payroll Liabilities:Federal Tax	15,322	-
Wages Payable	19,574	19,574
Total Liabilities	55,529	165,186
Deferred Inflows		
Deferred Revenue - Property Tax	870,812	12,298
Deferred Revenue - ARP	40,800	-
Total Deferred Inflows	911,612	12,298
Equity:		
Fund Balance - Capital	2,363,025	1,940,802
Fund Balance - Amendment 1	-	-
Fund Balance - Conservation Trs	161,619	171,052
General Fund Balance	3,424,021	3,901,396
Reserves-Land Acquisition	-	-
Reserves-Road Improvements	-	-
Reserves-Town Hall Renovations	-	-
Fund Balance Broadband	214,588	322,290
Fund Balance American Rescue	185,616	61,346
Ending Fund Balance	6,348,869	6,396,886
Total Liabilities, Deferred Inflows & Fund Balance	7,316,009	6,574,370

No assurance provided on these financial statements; substantially all disclosures required by GAAP omitted.

TOWN OF BLUE RIVER
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL, BUDGET AND FORECAST FOR THE PERIODS INDICATED

Printed: 9/16/2025
 Preliminary - Subject to Change

	2024 Cal Yr Preliminary	2025 Annual			2025 YTD			Current Month			2026 Budget Placeholder
		2025 Adopted Budget	Projected Variances Fav(Unfav)	2025 Current Forecast	8 Months Ended 8/31/2025 Actual	8 Months Ended 8/31/2025 Budget	Variance Favorable (Unfavor)	8/31/2025 Actual	8/31/2025 Budget	Variance Favorable (Unfavor)	
GENERAL FUND		91,200,272		91,200,272							88,977,190
Assessed Value		12,290		12,290							12,290
Mill Levy Rate		(2,742)		(2,742)							(1,831)
Temporary mill levy credit		9,548		9,548							10,459
Operations											
Tax Revenue											
General Property Tax	853,782	870,812	-	870,812	858,514	580,541	277,973	21,731	72,568	(50,836)	930,587
Delinquent Taxes	(55)	240	240	240	240	-	240	200	-	200	300
Lodging Tax	466,481	350,000	-	350,000	263,955	233,333	30,622	24,061	29,167	(5,106)	30,000
Specific Ownership Tax	33,145	26,000	-	26,000	20,967	17,333	3,633	3,219	2,167	1,052	8,000
Exempt Personal Property	16,293	22,000	-	22,000	5,067	14,667	(9,600)	-	1,833	(1,833)	13,000
Motor Vehicle License Fees	15,616	13,000	-	13,000	9,785	8,667	1,118	5,083	1,083	3,999	950,000
Sales Tax	1,166,748	1,000,000	-	1,000,000	631,294	666,667	(35,372)	39,525	83,333	(43,808)	1,050
Cigarette Tax	1,329	1,200	-	1,200	703	800	(97)	90	100	383	29,326
Highway User's Tax	55,181	45,050	960	46,010	30,865	30,033	832	4,137	3,754	383	20,000
Road & Bridge	15,606	20,000	-	20,000	26,058	13,333	12,725	1,667	1,667	(1,667)	1,982,263
	2,624,126	2,348,062	1,200	2,349,262	1,847,448	1,565,375	282,074	98,046	195,672	(97,626)	
Building Department											
Building Inspection Dept	109,295	85,000	-	85,000	80,493	56,667	23,827	8,831	7,083	1,748	85,000
Architectural Review Fees	-	-	-	-	-	-	-	-	-	-	-
Development Fees	-	-	-	-	-	-	-	-	-	-	-
	109,295	85,000	-	85,000	80,493	56,667	23,827	8,831	7,083	1,748	85,000
Municipal Court Revenue											
Municipal Court Fines	34,528	35,000	-	35,000	20,600	23,333	(2,733)	2,377	2,917	(539)	30,000
Code Enforcement Surcharge	1,145	1,300	-	1,300	231	867	(636)	135	108	27	100
Marshal Office Revenue	1,721	1,700	-	1,700	100	1,133	(1,033)	100	142	(142)	100
	37,394	38,000	-	38,000	20,931	25,333	(4,402)	2,512	3,167	(654)	30,200
Tarn Revenue											
Boat Permits	7,903	8,000	-	8,000	4,820	5,333	(513)	640	667	(27)	5,000
	7,903	8,000	-	8,000	4,820	5,333	(513)	640	667	(27)	5,000
Other Income											
Interest on Investments	85,934	220,000	(83,039)	136,961	45,378	146,667	(101,289)	6,307	18,333	(12,027)	58,000
Interest on Taxes	1,393	1,000	-	1,000	758	667	91	568	83	485	1,000
Natural Gas Franchise	80,244	85,000	-	85,000	57,717	56,667	1,051	4,215	7,083	(2,868)	85,000
1041 Process Payments	45,348	50,000	-	50,000	-	33,333	(33,333)	-	4,167	(4,167)	-
Forestry Income	-	50,000	-	50,000	13,395	33,333	(19,938)	7,295	4,167	3,128	25,000
DOLA Grant - Admin Salary	4,075	5,000	-	5,000	8,219	3,333	4,886	400	417	(17)	10,000
CDOT Marshal Grants	-	50,000	-	50,000	-	33,333	(33,333)	-	4,167	(4,167)	-
CO State Forest Service Grants	-	-	-	-	-	-	-	-	-	-	-
DOLA Town Hall Expansion	809	-	-	-	-	-	-	-	-	-	-
Credit Card Fees	70,277	70,000	-	70,000	56,375	46,667	9,708	1,175	5,833	(4,658)	138,000
Lodging Tax Registration	10,506	12,100	-	12,100	6,838	8,067	(1,229)	1,026	1,008	17	10,000
Business Licenses	172,349	10,000	-	10,000	10,208	6,667	3,541	-	833	(833)	10,000
Admin Miscellaneous Income	-	-	-	-	-	-	-	-	-	-	-
Lease Proceeds	-	-	-	-	-	-	-	-	-	-	-
	470,935	553,100	(83,039)	470,061	198,888	368,733	(169,845)	20,986	46,092	(25,106)	337,000
General Fund Contribution	-	-	-	-	-	-	-	-	-	-	-
Total Revenues	3,249,654	3,032,162	(81,839)	2,950,323	2,152,582	2,021,441	131,140	131,015	252,680	(121,665)	2,439,463

No assurance provided on these financial statements; substantially all disclosures required by GAAP omitted.

	2024 Cal Yr Preliminary	2025 Annual			2025 YTD			Current Month			2026 Budget Placeholder
		2025 Adopted Budget	2025 Projected Variances Fav(Unfav)	2025 Current Forecast	8 Months Ended 8/31/2025 Actual	8 Months Ended 8/31/2025 Budget	Variance Favorable (Unfavor)	8/31/2025 Actual	8/31/2025 Budget	Variance Favorable (Unfavor)	
Expenditures											
Broadband											
Personnel											
Salaries - Elected Officials	19,924	14,400	-	14,400	11,026	9,600	(1,426)	1,300	1,200	(100)	14,400
Salary - Town Manager	14,383	127,196	-	127,196	84,797	84,797	(2,481)	9,698	10,600	902	131,000
Salary - Town Clerk	142,555	67,879	-	67,879	49,910	45,252	(4,658)	5,663	5,657	(6)	70,593
Payroll Taxes - All Employees	75,029	45,000	-	45,000	33,771	30,000	(3,771)	3,261	3,750	489	45,000
Payroll Service Fees	46,676	6,500	-	6,500	4,420	4,333	(87)	372	542	170	6,500
Workman's Comp Insurance	3,714	7,500	-	7,500	8,195	5,000	(3,195)	969	625	(344)	9,000
Unemployment Payments	8,298	110,000	-	110,000	84,414	73,333	(11,081)	7,685	9,167	1,482	146,004
Health Insurance	78,827	12,000	-	12,000	6,763	8,000	1,237	755	1,000	245	12,000
Empower Retirement 457	737	75,000	-	75,000	65,593	50,000	(15,593)	21,125	6,250	(14,875)	75,000
Retirement-Town Match	10,462	18,000	-	18,000	15,173	12,000	(3,173)	4,658	1,500	(3,158)	20,000
Accountant	41,491	11,000	-	11,000	10,650	7,333	(3,317)	10,650	917	(9,733)	12,000
Auditor	10,250	100	-	100	67	67	-	67	8	8	-
Other Business Expenses	452,347	494,575	-	494,575	377,193	329,717	(47,476)	66,134	41,215	(24,920)	541,497
Administration											
Miscellaneous	3,597	50	-	50	2,744	33	(33)	84	333	249	4,000
Office Supplies	1,922	4,000	-	4,000	3,333	2,667	(76)	526	417	417	5,000
Uniforms	5,640	6,000	-	6,000	4,918	4,000	(918)	4	500	(26)	7,500
Telephone	3,174	50	-	50	1,870	33	(33)	240	333	93	3,000
Postage and Delivery	7,542	4,000	-	4,000	6,765	2,667	(797)	175	833	658	10,000
Printing & Publishing	1,977	10,000	-	10,000	1,937	4,000	2,063	2,460	500	500	6,000
Meetings and Events	10,372	6,000	-	6,000	2,460	3,333	873	419	417	(2,044)	3,000
Training & Travel	4,970	5,000	-	5,000	1,098	3,333	2,236	419	458	39	5,500
Sales & Lodging Tax Admin	5,422	5,500	-	5,500	3,336	3,667	331	4,434	7,083	2,650	95,000
Professional Services	92,110	85,000	-	85,000	64,600	56,667	(7,933)	42	42	42	500
Equipment Repairs & Lease	439	500	-	500	22,691	33,333	10,643	1,150	4,167	3,017	50,000
Technology	23,919	50,000	-	50,000	4,500	3,333	(1,167)	3,333	417	417	5,000
Community Fund	68,262	40,000	-	40,000	8,406	26,667	18,260	16	250	250	40,000
Scholarships	16,190	3,000	-	3,000	1,050	2,000	950	598	1,069	1,069	3,000
Insurance	16,314	20,000	-	20,000	17,338	13,333	(4,005)	117	117	117	20,000
Community Engagement/Marketing	1,348	1,400	-	1,400	1,541	933	(608)	867	108	108	1,388
County Treasurer's Fees	1,584	1,584	-	1,584	1,859	1,056	(803)	16	132	132	1,859
NWC of Govt	611	1,000	-	1,000	667	667	-	83	83	83	1,000
CML	270,393	259,384	-	259,384	147,216	172,923	25,707	10,102	21,615	11,513	280,338
CAST	12,551	13,000	-	13,000	9,446	8,667	(779)	813	1,083	270	14,000
Credit Card Charges	2,995	4,000	-	4,000	2,496	2,667	170	314	333	20	4,000
Charitable Contributions	-	500	-	500	509	333	(175)	213	42	(171)	750
Town Hall Expense											
Utilities	3,513	1,000	-	1,000	667	667	-	429	404	(25)	1,000
Trash	4,349	4,848	-	4,848	3,257	3,232	(25)	320	458	138	4,848
Supplies	4,996	5,500	-	5,500	4,308	3,667	(641)	67	8	8	6,000
Grounds & Snow Removal	-	100	-	100	67	67	-	-	-	-	100
Cleaning	-	-	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-	-	-	-	-	-
Employee Housing HOA	-	-	-	-	-	-	-	-	-	-	-
Employee Housing Utilities	-	-	-	-	-	-	-	-	-	-	-
Employee Housing Supplies	-	-	-	-	-	-	-	-	-	-	-
Tarn Utilities	-	-	-	-	-	-	-	-	-	-	-
TOTAL	28,404	28,948	-	28,948	20,951	19,299	(1,652)	2,089	2,412	323	30,698

No assurance provided on these financial statements; substantially all disclosures required by GAAP omitted.

	2024 Cal Yr		2025 Annual			2025 YTD			Current Month			2026	
	Preliminary	8,400	2025 Adopted Budget	Projected Variances Fav(Unfav)	2025 Current Forecast	8 Months Ended 8/31/2025 Actual	8 Months Ended 8/31/2025 Budget	Variance Favorable (Unfavor)	8/31/2025 Actual	8/31/2025 Budget	Variance Favorable (Unfavor)	2026 Budget	Placeholder
Planning & Zoning													
P&Z Commission Salaries	8,400	8,400	-	-	8,400	4,700	5,600	900	600	700	100	8,400	
Comprehensive Plan	-	-	-	-	-	-	-	-	-	-	-	-	
P&Z Professional Fees	-	-	-	-	-	-	-	-	-	-	-	-	
Municipal Court	8,400	8,400	-	-	8,400	4,700	5,600	900	600	700	100	8,400	
Municipal Judge	6,500	6,500	-	6,500	6,500	4,333	4,333	(0)	542	542	(0)	6,500	
Prosecutor	9,600	9,600	-	9,600	9,600	6,400	6,400	-	800	800	-	9,600	
Clerk - Municipal Court	459	500	-	-	500	913	333	(579)	10	42	31	1,000	
Court Administration	16,559	16,600	-	16,600	16,600	11,646	11,067	(579)	1,352	1,383	31	17,100	
Public Safety													
Telephone (deleted)	-	-	-	-	-	-	-	-	-	-	-	-	
FPPA (deleted)	-	-	-	-	-	-	-	-	-	-	-	-	
Salary - Police Department	313,614	321,572	-	321,572	321,572	244,534	214,381	(30,153)	24,623	26,798	2,174	334,435	
Fuel Benefit	-	-	-	-	-	-	-	-	-	-	-	-	
Office/General Administrative Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	
MERT	-	-	-	-	-	-	-	-	-	-	-	-	
Fuel	4,907	6,000	-	6,000	6,000	5,184	4,000	(1,184)	492	500	8	7,000	
Supplies - Police	11,173	15,000	-	15,000	15,000	5,368	10,000	4,632	1,061	1,250	189	15,000	
Auto Repair & Maintenance	9,950	61,000	-	61,000	61,000	7,012	40,667	33,655	206	5,083	4,877	61,000	
Animal Shelter	2,179	2,100	-	2,100	2,100	1,654	1,400	(254)	175	175	-	2,426	
Communication	45,607	58,000	-	58,000	58,000	77,463	38,667	(38,796)	-	4,833	4,833	86,269	
Survivor Support	-	-	-	-	-	-	-	-	-	-	-	-	
HASMAT	2,407	2,500	-	2,500	2,500	2,527	1,667	(861)	-	208	208	2,600	
Radar Recertification	-	-	-	-	-	-	-	-	-	-	-	100	
Training	1,264	5,000	-	5,000	5,000	253	3,333	3,081	-	417	417	5,000	
Professional Services	7,453	4,500	-	4,500	4,500	4,680	3,000	(1,680)	75	375	300	5,000	
CDOT/Extra Work	398,554	475,672	-	475,672	475,672	348,675	317,115	(31,560)	26,458	39,639	13,181	518,830	
Public Works													
Building Inspector	-	-	-	-	60,000	46,281	40,000	(6,281)	17,065	5,000	(12,065)	63,750	
Building Contract	76,204	60,000	-	60,000	60,000	-	-	-	-	-	-	-	
Building Dept Fuel	-	-	-	-	-	-	-	-	-	-	-	-	
Building Dept Auto Repair	-	-	-	-	1,200	1,183	800	(383)	-	100	100	1,500	
Street Lights Utilities	2,362	1,200	-	1,200	1,200	1,183	800	(383)	-	100	100	1,500	
Snow Removal	212,311	252,350	-	252,350	252,350	206,006	168,233	(37,772)	21,029	21,029	21,029	304,242	
Street Maintenance	294,053	360,000	-	360,000	360,000	289,707	240,000	(49,707)	84,992	30,000	(54,992)	360,000	
Engineering	12,291	8,000	-	8,000	8,000	5,333	5,333	-	667	667	667	8,000	
1041 Process Expenses	4,801	5,000	-	5,000	5,000	2,598	3,333	735	-	417	417	8,000	
Road Signs	17,986	8,000	-	8,000	8,000	6,393	5,333	(1,059)	667	667	667	8,000	
Wildfire Grant Expenses	48,716	80,000	-	80,000	80,000	66,815	53,333	(13,482)	2,825	6,667	3,842	50,000	
High Country Conservation Grant	-	-	-	-	-	-	-	-	-	-	-	-	
Town Park Maintenance	1,600	-	-	-	-	242	-	(242)	-	-	-	500	
Blue River Recreation Ambassadors	8,680	62,400	-	62,400	62,400	33,894	41,600	7,706	-	5,200	5,200	62,400	
Town Improvements	-	-	-	-	-	-	-	-	-	-	-	-	
Town/Park Trash & Facilities	-	-	-	-	-	-	-	-	-	-	-	-	
Other Miscellaneous Service Cost	-	-	-	-	-	1,575	-	(1,575)	1,575	-	(1,575)	-	
Auto Repair/Maintenance Bldg Dept	-	-	-	-	-	-	-	-	-	-	-	-	
Summit Stage	-	-	-	-	-	-	-	-	-	-	-	-	
Trail Easements	-	-	-	-	-	4,857	-	(4,857)	4,857	-	(4,857)	-	
Open Space/Trails Surveys	6,910	-	-	-	-	-	-	-	-	-	-	-	
Open Space/Trails Town Park	-	-	-	-	-	-	-	-	-	-	-	-	
Town Maintenance Improvements	5,263	6,000	-	6,000	6,000	-	4,000	4,000	-	500	500	1,000	
Town/Park Trash & Facilities	-	1,000	-	1,000	1,000	713	-	(713)	-	-	-	-	
Admin Vehicle	-	-	-	-	-	-	-	-	-	-	-	-	
	691,555	842,950	1,000	843,950	843,950	660,265	561,967	(88,298)	111,315	70,246	(41,069)	859,392	

No assurance provided on these financial statements; substantially all disclosures required by GAAP omitted.

	2024 Cal Yr Preliminary	2025 Annual			2025 YTD		Current Month		2026 Budget Placeholder
		2025 Adopted Budget	Projected Variances Fav(Unfav)	2025 Current Forecast	8 Months Ended 8/31/2025 Actual	8 Months Ended 8/31/2025 Budget	8/31/2025 Actual	8/31/2025 Budget	
Capital Improvements - General Expenditures									
Capital Expenses									
Road Projects	-	-	-	-	-	-	-	-	-
Road Projects:Road Infrastructure Construction	-	-	-	-	-	-	-	-	-
Road Projects:Road Project Engineering	-	-	-	-	-	-	-	-	-
Road Projects:Road Project Easements	-	-	-	-	-	-	-	-	-
Capital Planning:Engineering Capital Planning	-	-	-	-	-	-	-	-	-
Capital Town Hall:Town Hall Remodel	-	-	-	-	-	-	-	-	-
Land Acquisition:Land Purchase	100,000	-	100,000	-	100,000	66,667	8,333	8,333	100,000
Transfer to Capital/Funding for Engineering/Pro	100,000	-	100,000	-	100,000	33,333	-	-	50,000
Funding for Broadband	100,000	-	200,000	-	100,000	66,667	8,333	8,333	150,000
Payroll Expenses									
Company Contributions	-	-	-	-	-	-	-	-	-
Company Contributions:Health Insurance	-	-	-	-	-	-	-	-	-
Company Contributions:Retirement	-	-	-	-	-	-	-	-	-
Wages	52,891	-	-	-	-	-	-	-	-
	52,891	-	-	-	-	-	-	-	-
Reimbursements	10,405	-	-	-	4,952	-	690	-	(690)
Total Operating Expenditures	2,029,508	1,000	2,327,529	1,675,207	1,484,353	185,544	346,742	185,544	2,406,255
Operating Surplus (deficit)	1,220,146	705,633	(80,839)	622,794	477,374	537,089	(215,727)	67,136	33,209
Beginning Fund Balance - General	2,203,875	894,669	3,424,021	3,424,021	2,529,353	894,669	4,117,122	2,999,305	4,046,815
Prior Period Adjustment	3,424,021	813,930	4,046,815	3,901,396	3,066,441	834,954	3,901,396	3,066,441	4,080,024
Ending Fund Balance - General	(35,733)	=	=	=	=	=	=	=	=
Capital Fund									
Revenue and Other Financing Sources									
Contribution from General Fund	100,000	0	100,000	66,667	66,667	(66,667)	8,333	8,333	100,000
Interest Income	179,049	0	100,000	88,126	66,667	21,459	9,529	8,333	100,000
Total Revenues	279,049	200,000	200,000	88,126	133,333	(45,207)	9,529	16,667	200,000
Capital and Other projects									
Engineering	76,433	50,000	50,000	18,330	33,333	15,003	4,167	4,167	50,000
Road Infrastructure Construction		600,000	600,000	492,018	400,000	(92,018)	139,050	50,000	600,000
Legal		10,000	10,000	6,667	4,000	6,667	833	833	10,000
Easements		6,000	6,000	-	-	4,000	500	500	6,000
Surveys									
Capital Town Hall:Town Hall Remodel	10,711								
Land Acquisition									
Land Acquisition	859,408	450,000	450,000	-	300,000	300,000	-	37,500	450,000
Legal	946,551	1,116,000	1,116,000	510,349	744,000	233,651	139,050	93,000	1,116,000
Total Capital and Non-Routine Exp	(667,502.32)	(916,000)	(916,000)	(422,223)	(610,667)	188,444	(129,521)	(76,333)	(916,000)
Surplus after other sources / uses	3,030,527	2,943,779	(580,755)	2,363,025	2,943,779	(580,755)	2,070,323	2,409,446	2,943,779
Fund balance - beginning Capital									
Prior Period Adjustment									
Fund balance - ending Capital	2,363,025	2,027,779	(580,755)	1,447,025	2,333,113	(392,310)	1,940,802	2,333,113	2,027,779
Actual Per Bank Account	3,180,264			2,780,192					

No assurance provided on these financial statements; substantially all disclosures required by GAAP omitted.

	2024 Cal Yr Preliminary	2025 Annual			2025 YTD		Current Month			2026 Budget Placeholder
		2025 Adopted Budget	Projected Variances Fav(Unfav)	2025 Current Forecast	8 Months Ended Actual	8 Months Ended Budget	8/31/2025 Actual	8/31/2025 Budget	Variance Favorable (Unfavor)	
Broadband Fund										
Revenue and Other Financing Sources										
Contribution from General Fund	-	100,000	0	100,000	100,000	66,667	33,333	8,333	(8,333)	100,000
Grants		0	0	0	-	-	-	-	-	-
Interest Income	11,049	5,000	0	5,000	7,702	3,333	4,369	1,193	417	5,000
Total Revenues	11,049	105,000	-	105,000	107,702	70,000	37,702	1,193	8,750	105,000
Expenditures										
Engineering Grant		200,000	-	200,000	133,333	133,333	133,333	-	16,667	200,000
Total Capital and Non-Routine Exp		200,000	-	200,000	133,333	133,333	133,333	-	16,667	200,000
Surplus after other sources / uses	11,048.58	(95,000)	(92,941)	(95,000)	107,702	(63,333)	171,035	1,193	(7,917)	(95,000)
Fund balance - beginning Broadband	203,540	307,529	(92,941)	214,588	214,588	307,529	(92,941)	321,097	252,112	68,984
Prior Period Adjustment booked into beginning FB										
Fund balance - ending Broadband	214,588	212,529	(92,941)	119,588	322,290	244,196	78,095	322,290	244,196	78,095
Actual Per Bank Account	214,588				322,290					212,529
American Rescue Plan Fund										
Revenue and Other Financing Sources										
Contributions		0	0	0	-	-	-	-	-	-
Grants		6,000	0	6,000	4,511	4,000	511	655	500	155
Interest Income	10,000	6,000	0	6,000	4,511	4,000	511	655	500	155
Total Revenues	10,000	6,000	-	6,000	4,511	4,000	511	655	500	155
Expenditures										
Planning	13,065	179,000	0	179,000	390	119,333	118,943	-	14,917	179,000
Broadband			(150,000)	150,000	128,391	-	(128,391)	128,391	-	(128,391)
Total Capital and Non-Routine Exp	13,065	179,000	(150,000)	329,000	128,781	119,333	(9,448)	128,391	14,917	179,000
Surplus after other sources / uses	(3,064.37)	(173,000)	(323,000)	(323,000)	(124,270)	(115,333)	(8,936)	(127,736)	(14,417)	(173,000)
Fund balance - beginning Am Rescue Plan	188,680	173,326	(173,326)	0	185,616	173,326	12,290	189,082	72,410	116,672
Prior Period Adjustment										
Fund balance - ending Am Rescue Plan	185,616	326	(173,326)	(323,000)	61,346	57,993	3,353	61,346	57,993	3,353
Actual per Bank Account	185,716				190,856					134,529
100										
Conservation Trust Fund										
Revenue and Other Financing Sources										
Conservation Trust Fund	10,418	8,500	-	8,500	4,892	5,667	(775)	-	708	(708)
Interest Income	7,863	5,000	0	5,000	4,542	3,333	1,208	587	417	171
Total Revenues	18,281.33	13,500	-	13,500	9,434	9,000	434	587	1,125	(538)
Expenditures										
Trail Easements		3,000	-	3,000	-	2,000	2,000	-	250	3,000
Trails Legal		-	-	-	-	-	-	-	-	-
Trails Survey		5,000	0	5,000	-	3,333	3,333	-	417	5,000
Signage		10,000	0	10,000	6,667	6,667	6,667	-	833	10,000
Town Park		2,000	0	2,000	1,333	1,333	1,333	-	167	2,000
Total	-	20,000	-	20,000	-	13,333	13,333	-	1,667	20,000
Surplus after other sources / uses	18,281	(6,500)	-	(6,500)	9,434	(4,333)	13,767	587	(542)	1,129
Fund balance - beginning Cons Trust Fnd	143,337	131,020	30,599	161,619	161,619	131,020	30,599	170,465	127,228	43,236
Fund balance - ending Cons Trust Fnd	161,619	124,520	30,599	155,119	171,052	126,687	44,365	171,052	126,687	44,365

No assurance provided on these financial statements; substantially all disclosures required by GAAP omitted.

A/P Aging Summary Report

Town of Blue River

As of August 31, 2025

VENDOR	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
Colorado Interactive, LLC		2,460.30				2,460.30
Galls, LLC		1,060.99				1,060.99
Marchetti & Weaver, LLC			2,109.30			2,109.30
NEO Fiber		128,000.85				128,000.85
Roger Cardoza		1,000.00				1,000.00
Summit County Open Space & Trails		4,857.29				4,857.29
Summit Roll-Offs		175.00				175.00
Town of Blue River					0.00	0.00
Valvoline		215.93				215.93
Widner Juran LLP	6,947.50					6,947.50
TOTAL	6,947.50	137,770.36	2,109.30		0.00	\$146,827.16

Financial Report

Town of Blue River

For the period ended September 30, 2025



Prepared by

Marchetti & Weaver, LLC

Prepared on

October 17, 2025

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TOWN OF BLUE RIVER
Statement of Financial Position

	Preliminary - Subject to Change	
	Combined Funds	Combined Funds
	12/31/2024	9/30/2025
Assets:		
Operating - Alpine Bank	1,017,599	1,501,667
Petty Cash	250	250
American Rescue Plan Funds 3090	185,716	63,188
Credit Card - Alpine	-	-
Reserve1 - Alpine Bank	256,348	264,362
Reserve2 - Alpine Bank	1,222,126	1,259,843
CD's - Citywide Banks	-	-
Alpine Bank CTF 4100 CTF	161,618	173,821
FirstBank - Reserves	-	-
ColoTrust - Capital	3,180,264	2,496,870
ColoTrust Broadband	214,588	323,436
ColoTrust General	-	293,210
CSAFE	133	124
Illiquid Trust Funds	1,187	1,187
Cash with the County Treasurer	-	-
Total Cash in Bank	6,239,829	6,377,959
AR:Sales Tax	102,093	-
AR:Lodging Tax	82,769	-
AR:Use Tax	4,517	-
AR:Specific Ownership Tax	4,029	-
AR:Defensible Space - Prior Years Grant	-	-
Property Taxes Receivable	870,812	7,208
Prepaid expenses CEBT	-	-
Prepaid Expenses	11,960	-
QuickBooks Tax Holding Account	-	12,057
Total Assets	7,316,010	6,397,224
Liabilities		
Accounts Payable	9,776	197,185
Payroll Liabilities	857	857
Payroll Liabilities:Cebt	-	(7,673)
Payroll Liabilities:CO Income Tax	7,702	12,057
Payroll Liabilities:CRA 457	2,298	2,308
Payroll Liabilities:Federal Tax	15,322	-
Wages Payable	19,574	19,574
Total Liabilities	55,529	224,306
Deferred Inflows		
Deferred Revenue - Property Tax	870,812	7,208
Deferred Revenue - ARP	40,800	-
Total Deferred Inflows	911,612	7,208
Equity:		
Fund Balance - Capital	2,363,025	1,912,276
Fund Balance - Amendment 1	-	-
Fund Balance - Conservation Trs	161,619	168,964
General Fund Balance	3,424,021	3,698,335
Reserves-Land Acquisition	-	-
Reserves-Road Improvements	-	-
Reserves-Town Hall Renovations	-	-
Fund Balance Broadband	214,588	323,436
Fund Balance American Rescue	185,616	62,698
Ending Fund Balance	6,348,869	6,165,708
Total Liabilities, Deferred Inflows & Fund Balance	7,316,009	6,397,223

No assurance provided on these financial statements; substantially all disclosures required by GAAP omitted.

TOWN OF BLUE RIVER
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL, BUDGET AND FORECAST FOR THE PERIODS INDICATED

Printed: 10/17/2025

MODIFIED ACCRUAL BASIS

Preliminary - Subject to Change

2024 Cal Yr	2025 Annual			2025 YTD			Current Month		2026 Budget Prelim/ Placeholder
	2025 Adopted Budget	Projected Variances Fav(Unfav)	2025 Current Forecast	9 Months Ended 9/30/2025 Actual	9 Months Ended 9/30/2025 Budget	Variance Favorable (Unfavor)	9/30/2025 Actual	9/30/2025 Budget	
Preliminary	91,200,272		91,200,272						88,977,190
Assessed Value	12,290		12,290						12,290
Mill Levy Rate	(2,742)		(2,742)						(1,831)
Temporary mill levy credit	9,548		9,548						10,459
Operations									
Tax Revenue									
General Property Tax	870,812	-	870,812	863,604	580,541	283,062	5,089	72,568	(67,478)
Delinquent Taxes	(55)	240	240	328	-	328	88	-	88
Lodging Tax	466,481	-	466,481	466,481	466,481	466,481	466,481	466,481	466,481
Specific Ownership Tax	33,145	-	33,145	33,145	33,145	33,145	33,145	33,145	33,145
Exempt Personal Property	16,293	-	16,293	16,293	16,293	16,293	16,293	16,293	16,293
Motor Vehicle License Fees	15,616	-	15,616	15,616	15,616	15,616	15,616	15,616	15,616
Sales Tax	1,166,748	-	1,166,748	1,166,748	1,166,748	1,166,748	1,166,748	1,166,748	1,166,748
Cigarette Tax	1,329	-	1,329	1,329	1,329	1,329	1,329	1,329	1,329
Highway User's Tax	55,181	4,003	59,184	59,184	59,184	59,184	59,184	59,184	59,184
Road & Bridge	15,806	6,058	21,864	21,864	21,864	21,864	21,864	21,864	21,864
	2,624,126	10,301	2,358,363	1,967,606	1,565,375	402,231	120,158	195,672	(75,514)
Building Department									
Building Inspection Dept	109,295	-	109,295	109,295	109,295	109,295	109,295	109,295	109,295
Architectural Review Fees	-	-	-	-	-	-	-	-	-
Development Fees	-	-	-	-	-	-	-	-	-
	109,295	-	109,295	109,295	109,295	109,295	109,295	109,295	109,295
Municipal Court Revenue									
Municipal Court Fines	34,528	-	34,528	34,528	34,528	34,528	34,528	34,528	34,528
Code Enforcement Surcharge	1,145	-	1,145	1,145	1,145	1,145	1,145	1,145	1,145
Marshal Office Revenue	1,721	(1,600)	121	121	121	121	121	121	121
	37,394	(1,600)	35,440	35,794	35,794	35,794	35,794	35,794	35,794
Tarn Revenue									
Boat Permits	7,903	-	7,903	7,903	7,903	7,903	7,903	7,903	7,903
	7,903	-	7,903	7,903	7,903	7,903	7,903	7,903	7,903
Grants									
Defensible Space Grants	45,348	-	45,348	45,348	45,348	45,348	45,348	45,348	45,348
CO State Forest Service Grants	50,000	-	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Police Department Grants	4,075	2,819	6,894	6,894	6,894	6,894	6,894	6,894	6,894
	49,423	2,819	107,819	102,242	102,242	102,242	102,242	102,242	102,242
Other Income									
Interest on Investments	85,934	(180,929)	3,005	3,005	3,005	3,005	3,005	3,005	3,005
Interest on Taxes	1,393	(242)	1,151	1,151	1,151	1,151	1,151	1,151	1,151
Natural Gas Franchise	80,244	(31,498)	48,746	48,746	48,746	48,746	48,746	48,746	48,746
1041 Process Payments	-	-	-	-	-	-	-	-	-
DOLA Grant - Admin Salary	-	-	-	-	-	-	-	-	-
DOLA Town Hall Expansion	-	-	-	-	-	-	-	-	-
Credit Card Fees	809	-	809	809	809	809	809	809	809
Lodging Tax Registration	70,277	(14,225)	56,052	56,052	56,052	56,052	56,052	56,052	56,052
Business Licenses	10,506	(6,138)	4,368	4,368	4,368	4,368	4,368	4,368	4,368
Admin Miscellaneous Income	172,349	208	172,557	172,557	172,557	172,557	172,557	172,557	172,557
Lease Proceeds	-	-	-	-	-	-	-	-	-
	421,512	(232,824)	165,276	165,276	165,276	165,276	165,276	165,276	165,276
General Fund Contribution									
	3,249,654	(221,304)	2,760,858	2,306,271	2,021,441	284,830	154,318	252,680	(98,362)
Total Revenues									
	3,249,654	(221,304)	2,760,858	2,306,271	2,021,441	284,830	154,318	252,680	(98,362)

No assurance provided on these financial statements; substantially all disclosures required by GAAP omitted.

	2024		2025 Annual			2025 YTD			Current Month			2026	
	Cal Yr Preliminary	2025 Adopted Budget	Projected Variances Fav(Unfav)	2025 Current Forecast	9 Months Ended 9/30/2025 Actual	9 Months Ended 9/30/2025 Budget	Variance Favorable (Unfavor)	9/30/2025 Actual	9/30/2025 Budget	Variance Favorable (Unfavor)	2026 Budget Prelim/	Placeholder	
Expenditures													
Personnel													
Salaries - Elected Officials	14,383	14,400	-	14,400	12,326	9,600	(2,726)	1,300	1,200	(100)	14,400		
Salary - Town Manager	142,555	127,196	101,804	229,000	241,152	84,797	(156,355)	153,874	10,600	(143,274)	126,000		
Salary - Town Clerk	75,029	67,879	-	67,879	55,669	45,252	(10,417)	5,759	5,657	(102)	70,593		
Payroll Taxes - All Employees	46,676	45,000	-	45,000	43,980	30,000	(13,980)	10,209	3,750	(6,459)	45,000		
Payroll Service Fees	3,714	6,500	-	6,500	4,781	4,333	(448)	361	542	181	6,500		
Workman's Comp Insurance	8,298	7,500	695	8,195	8,822	5,000	(3,822)	627	625	(2)	9,000		
Unemployment Payments													
Health Insurance													
Empower Retirement 457	78,827	110,000	-	110,000	92,099	73,333	(18,765)	7,685	9,167	1,482	146,004		
Retirement-Town Match	10,462	12,000	-	12,000	7,537	8,000	463	774	1,000	226	12,000		
Town Attorney	41,491	75,000	-	75,000	72,310	50,000	(22,310)	6,718	6,250	(468)	75,000		
Accountant	19,924	18,000	-	18,000	15,173	12,000	(3,173)	-	1,500	1,500	20,000		
Auditor	10,250	11,000	(350)	10,650	10,650	7,333	(3,317)	-	917	917	12,000		
Other Business Expenses	-	100	(100)	-	-	67	67	-	8	8	-		
	452,347	494,575	102,049	596,624	564,499	329,717	(234,782)	187,306	41,215	(146,091)	536,497		
Administration													
Miscellaneous	-	50	-	50	-	33	33	-	4	4	50		
Office Supplies	3,597	4,000	-	4,000	2,928	2,667	(262)	184	333	149	4,000		
Uniforms	1,922	5,000	(5,000)	-	-	3,333	3,333	-	417	417	5,000		
Telephone	5,640	6,000	-	6,000	5,444	4,000	(1,444)	526	500	(26)	7,500		
Postage and Delivery	-	50	-	50	-	33	33	-	4	4	50		
Printing & Publishing	3,174	4,000	(800)	3,200	2,410	2,667	257	300	333	33	3,000		
Meetings and Events	7,542	10,000	-	10,000	6,975	6,667	(308)	210	833	624	10,000		
Training & Travel	1,977	6,000	(4,063)	1,937	1,937	4,000	2,063	-	500	500	6,000		
Sales & Lodging Tax Admin	10,372	5,000	-	5,000	2,460	3,333	873	-	417	417	-		
Professional Services	4,970	5,000	26,498	31,498	1,318	3,333	2,016	220	417	197	12,000		
Equipment Repairs & Lease	5,422	5,500	-	5,500	3,755	3,667	(88)	419	458	39	5,500		
Technology	92,110	85,000	-	85,000	70,119	56,667	(13,452)	3,393	7,083	3,690	95,000		
Community Engagement/Marketing	439	500	(500)	-	-	333	333	-	42	42	500		
Community Fund	23,919	50,000	-	50,000	24,465	33,333	8,869	1,774	4,167	2,393	50,000		
Scholarships	5,000	5,000	-	5,000	4,500	3,333	(1,167)	-	417	417	5,000		
Insurance	68,262	40,000	-	40,000	8,406	26,667	18,260	-	3,333	3,333	42,080		
Codifying	-	3,000	(1,950)	1,050	1,050	2,000	950	-	250	250	3,000		
Elections	16,190	-	88	88	88	-	(88)	-	-	-	18,000		
City Treasurer's Fees	16,314	20,000	-	20,000	17,446	13,333	(4,112)	108	1,667	1,559	20,000		
NWC of Govt	-	1,400	141	1,541	1,541	933	(608)	-	117	117	1,541		
CML	1,348	1,300	-	1,300	867	867	-	-	108	108	1,388		
CAST	1,584	1,584	275	1,859	1,859	1,056	(803)	-	132	132	1,859		
Credit Card Charges	611	1,000	(500)	500	104	667	563	88	83	(5)	500		
Charitable Contributions	-	-	-	-	-	-	-	-	-	-	-		
	270,393	259,384	14,189	273,573	156,803	172,923	16,119	7,222	21,615	14,393	291,968		
Town Hall Expense													
Utilities	12,551	13,000	-	13,000	9,848	8,667	(1,181)	402	1,083	681	14,000		
Trash	2,995	4,000	300	4,300	2,808	2,667	(142)	312	333	21	4,000		
Supplies	-	500	9	509	509	333	(175)	-	42	42	750		
Grounds & Snow Removal	-	-	-	-	935	-	(935)	-	-	-	-		
Cleaning	-	-	-	-	-	-	-	-	-	-	-		
Repairs & Maintenance	3,513	1,000	-	1,000	-	667	667	-	83	83	1,000		
Employee Housing HOA	4,349	4,848	-	4,848	3,686	3,232	(454)	429	404	(25)	4,848		
Employee Housing Utilities	4,996	5,500	-	5,500	5,271	3,667	(1,604)	963	458	(505)	6,000		
Employee Housing Supplies	-	100	-	100	-	67	67	-	8	8	100		
Tarn Utilities	-	-	-	-	-	-	-	-	-	-	-		
	28,404	28,948	309	29,257	23,057	19,299	(3,758)	2,106	2,412	306	30,698		

	2024		2025 Annual			2025 YTD			Current Month			2026	
	Cal Yr Preliminary	8,400	2025 Adopted Budget	Projected Variances Fav(Unfav)	2025 Current Forecast	9 Months Ended 9/30/2025 Actual	9 Months Ended 9/30/2025 Budget	Variance Favorable (Unfavor)	9/30/2025 Actual	9/30/2025 Budget	Variance Favorable (Unfavor)	2026	
												2026 Budget Prelim/	Placeholder
Planning & Zoning													
P&Z Commission Salaries	8,400	8,400	-	8,400	5,300	5,600	300	600	700	100		8,400	
Comprehensive Plan	-	-	-	-	-	-	-	-	-	-	-	-	-
P&Z Professional Fees	-	-	-	-	-	-	-	-	-	-	-	-	-
Municipal Court	8,400	8,400	-	8,400	5,300	5,600	300	600	700	100		8,400	
Municipal Judge	6,500	6,500	-	6,500	4,875	4,333	(542)	542	542	(0)		6,500	
Prosecutor	9,600	9,600	-	9,600	7,200	6,400	(800)	800	800	-		9,600	
Clerk - Municipal Court	459	500	500	1,000	913	333	(579)	-	-	-		1,000	
Court Administration	16,559	16,600	500	17,100	12,988	11,067	(1,921)	1,342	1,383	42		17,100	
Public Safety													
Salary - Police Department	313,614	321,572	-	321,572	269,715	214,381	(55,333)	25,180	26,798	1,617		334,435	
Fuel Benefit-Mileage Reimbursement	10,405	-	-	-	5,642	-	(5,642)	690	-	(690)		-	
Office/General Administrative Expenditures	-	-	-	-	75	-	(75)	75	-	(75)		-	
MERT	-	-	-	-	-	-	-	-	-	-		-	
Fuel	4,907	6,000	-	6,000	5,783	4,000	(1,783)	599	500	(99)		7,000	
Supplies - Police	11,173	15,000	(5,000)	10,000	5,368	10,000	4,632	1,250	1,250	1,250		15,000	
Auto Repair & Maintenance	9,950	61,000	-	61,000	54,488	40,667	(13,821)	47,476	5,083	(42,393)		61,000	
Animal Shelter	2,179	2,100	-	2,100	1,654	1,400	(254)	175	175	175		2,426	
Communication	45,607	58,000	29,000	87,000	77,463	38,667	(38,796)	-	4,833	4,833		86,269	
Survivor Support	-	-	-	-	500	(500)	-	500	-	-		-	
HASMAT	2,407	2,500	27	2,527	2,527	1,667	(861)	-	208	208		2,600	
Radar Recertification	-	-	-	-	-	-	-	-	-	-		-	
Training	1,264	5,000	(3,500)	1,500	368	3,333	2,965	116	417	301		100	
Professional Services	7,453	4,500	180	4,680	4,680	3,000	(1,680)	-	375	375		5,000	
CDOT/Extra Work	-	-	-	-	-	-	-	-	-	-		5,000	
Public Works	408,959	475,672	20,707	496,379	428,263	317,115	(111,146)	74,636	39,639	(34,997)		518,830	
Building Inspector	-	-	-	-	-	-	-	-	-	-		-	
Building Contract	76,204	60,000	-	60,000	55,728	40,000	(15,728)	-	5,000	5,000		63,750	
Building Dept Fuel	-	-	-	-	-	-	-	-	-	-		-	
Building Dept Auto Repair	-	-	-	-	-	-	-	-	-	-		-	
Street Lights Utilities	2,362	1,200	-	1,200	1,346	800	(546)	163	100	(63)		1,500	
Snow Removal	212,311	252,350	(4,662)	252,350	206,006	168,233	(37,772)	21,029	21,029	21,029		304,242	
Street Maintenance	294,053	360,000	(8,000)	355,338	355,339	240,000	(115,339)	65,631	30,000	(35,631)		365,000	
Engineering	12,291	8,000	(5,000)	8,000	5,333	5,333	5,333	667	667	667		8,000	
1041 Process Expenses	4,801	5,000	-	5,000	2,598	3,333	735	-	417	417		5,000	
Road Signs	17,986	8,000	-	8,000	6,393	5,333	(1,059)	667	667	667		8,000	
Wildfire Grant Expenses	48,716	80,000	-	80,000	77,215	53,333	(23,882)	10,400	6,667	(3,733)		50,000	
High Country Conservation Grant	-	-	-	-	-	-	-	-	-	-		-	
Town Park Maintenance	1,600	242	242	242	242	242	(242)	-	-	-		500	
Blue River Recreation Ambassadors	8,680	62,400	(28,506)	33,894	33,894	41,600	7,706	-	5,200	5,200		62,400	
Town Improvements	-	-	-	-	-	-	-	-	-	-		-	
Town/Park Trash & Facilities	-	-	-	-	1,575	-	(1,575)	-	-	-		-	
Other Miscellaneous Service Cost	-	-	-	-	-	-	-	-	-	-		-	
Auto Repair/Maintenance Bldg Dept	-	-	-	-	-	-	-	-	-	-		-	
Summit Stage	-	-	-	-	-	-	-	-	-	-		-	
Trail Easements	-	-	-	-	-	-	-	-	-	-		-	
Open Space/Trials Easements	-	-	-	-	-	-	-	-	-	-		-	
Open Space/Trails Legal	379	-	-	-	-	-	-	-	-	-		-	
Open Space/Trails Surveys	6,910	4,857	4,857	4,857	-	-	-	-	-	-		-	
Open Space/Trails Town Park	-	-	-	-	-	-	-	-	-	-		-	
Town Maintenance Improvements	5,263	6,000	-	6,000	-	4,000	4,000	-	500	500		1,000	
Town/Park Trash & Facilities	-	-	-	-	713	-	(713)	-	-	-		-	
Admin Vehicle	-	-	-	-	-	-	-	-	-	-		-	
	691,555	842,950	(41,069)	801,881	741,049	561,967	(179,082)	76,194	70,246	(5,948)		864,392	

No assurance provided on these financial statements; substantially all disclosures required by GAAP omitted.

	2024 Cal Yr Preliminary	2025 Annual			2025 YTD			Current Month			2026 Budget Prelim/ Placeholder
		2025 Adopted Budget	Projected Variances Fav(Unfav)	2025 Current Forecast	9 Months Ended 9/30/2025 Actual	9 Months Ended 9/30/2025 Budget	Variance Favorable (Unfavor)	9/30/2025 Actual	9/30/2025 Budget	Variance Favorable (Unfavor)	
Broadband Fund											
Revenue and Other Financing Sources											
Contribution from General Fund	-	100,000	0	100,000	100,000	66,667	33,333	8,333	8,333	(8,333)	100,000
Grants	11,049	5,000	0	5,000	8,848	3,333	5,515	1,146	417	730	5,000
Interest Income	11,049	105,000	-	105,000	108,848	70,000	38,848	1,146	8,750	(7,604)	105,000
Total Revenues											
Expenditures											
Engineering Grant		200,000	-	200,000		133,333	133,333	-	16,667	16,667	200,000
Total Capital and Non-Routine Exp											
		200,000	-	200,000	-	133,333	133,333	-	16,667	16,667	200,000
Surplus after other sources / uses											
	11,048.58	(95,000)	(92,941)	(95,000)	108,848	(63,333)	172,182	1,146	(7,917)	9,063	(95,000)
Fund balance - beginning Broadband	203,540	307,529	(92,941)	214,588	214,588	307,529	(92,941)	322,290	252,112	70,178	119,588
Prior Period Adjustment booked into beginning FB											
Fund balance - ending Broadband											
	214,588	212,529	(92,941)	119,588	323,436	244,196	79,241	323,436	244,196	79,241	24,588
Actual Per Bank Account	214,588				323,436						
American Rescue Plan Fund											
Revenue and Other Financing Sources											
Contributions			0								
Grants											
Interest Income	10,000	6,000	0	6,000	5,473	4,000	1,473	333	500	(167)	6,000
Total Revenues											
	10,000	6,000	-	6,000	5,473	4,000	1,473	333	500	(167)	6,000
Expenditures											
Planning	13,065	179,000	0	179,000	390	119,333	118,943	-	14,917	14,917	179,000
Broadband			(150,000)	150,000	128,001	-	(128,001)	-	-	-	-
Total Capital and Non-Routine Exp											
	13,065	179,000	(150,000)	329,000	128,391	119,333	(9,058)	-	14,917	14,917	179,000
Surplus after other sources / uses											
	(3,064.37)	(173,000)	12,290	(323,000)	(122,918)	(115,333)	(7,585)	333	(14,417)	14,749	(173,000)
Fund balance - beginning Am Rescue Plan	188,680	173,326	12,290	185,616	185,616	173,326	12,290	62,365	72,410	(10,045)	(137,384)
Prior Period Adjustment											
Fund balance - ending Am Rescue Plan											
	185,616	326	12,290	(137,384)	62,698	57,993	4,705	62,698	57,993	4,705	(310,384)
Actual per Bank Account	185,716				63,188						
Conservation Trust Fund											
Revenue and Other Financing Sources											
Conservation Trust Fund	10,418	8,500	-	8,500	7,127	5,667	1,460	2,235	708	1,527	10,000
Interest Income	7,863	5,000	0	5,000	5,076	3,333	1,742	534	417	117	5,000
Total Revenues											
	18,281.33	13,500	-	13,500	12,203	9,000	3,203	2,769	1,125	1,644	15,000
Expenditures											
Trail Easements		3,000	-	3,000	4,857	2,000	(2,857)	-	250	250	3,000
Trails Legal			-								
Trails Survey		5,000	-	5,000	-	3,333	3,333	-	417	417	5,000
Signage		10,000	0	10,000	-	6,667	6,667	-	833	833	10,000
Town Park		2,000	0	2,000	-	1,333	1,333	-	167	167	2,000
Total											
		20,000	-	20,000	4,857	13,333	8,476	-	1,667	1,667	20,000
Surplus after other sources / uses											
	18,281	(6,500)	-	(6,500)	7,345	(4,333)	11,679	2,769	(542)	3,311	(5,000)
Fund balance - beginning Cons Trust Fund	143,337	131,020	30,599	161,619	161,619	131,020	30,599	166,195	127,228	38,966	155,119
Prior Period Adjustment											
Fund balance - ending Cons Trust Fund											
	161,619	124,520	30,599	155,119	168,964	126,687	42,277	168,964	126,687	42,277	150,119

No assurance provided on these financial statements; substantially all disclosures required by GAAP omitted.

Town of Blue River

A/P Aging Summary

As of September 30, 2025

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
All Copy-Verticomm		2,728.91	1,778.95			\$4,507.86
Beetle Kill Tree Guys Inc		10,400.00				\$10,400.00
Charles Abbott Associates		9,446.81				\$9,446.81
Columbine Hills Construction, Inc	37,375.85					\$37,375.85
Elizabeth Bruce		150.00				\$150.00
Eric Hann		660.49				\$660.49
G&G Services	65,631.36					\$65,631.36
Santander Bank, N.A.	47,442.00					\$47,442.00
Steven G Rabe	6,795.28					\$6,795.28
Summit County		500.00				\$500.00
Summit Daily News	300.00	240.00				\$540.00
Summit Roll-Offs		70.00				\$70.00
Town of Blue River					0.00	\$0.00
Widner Juran LLP	6,717.50	6,947.50				\$13,665.00
TOTAL	\$164,261.99	\$31,143.71	\$1,778.95	\$0.00	\$0.00	\$197,184.65



**CIRSA Property/Casualty Pool
Preliminary 2026 Contribution Quotation
BU2026PC**

Town of Blue River
P.O. Box 1784
Breckenridge, CO 80424

All Risk Property Deductible: <small>Standard – 1% of individual damage building values or .1% of total building values.</small>	\$5,000
Auto Liability Deductible:	\$500
Auto Physical Damage Deductible:	\$5,000
General Liability Deductible:	\$1,000
Public Officials Errors & Omissions Liability Deductible:	\$1,000
Law Enforcement Liability Deductible:	\$25,000
Auto Liability Limit:	\$5,000,000
Liability Limit:	\$10,000,000

Description	Amount
Total 2026 Preliminary Quotation before Credits	\$34,227.60
Multi-Pool Discount Applied?	No

*If your entity is a member of both pools (PC & WC), each quote reflects a 1.5% multi-pool discount. If your entity withdraws from either pool effective January 1, your entity is no longer eligible for the multi-pool discount. A new quote for the pool you are remaining in will need to be generated and accepted

Loss Control Credits (Please indicate the amount that you wish to use. Amount may be split between available options.)

Description	Amount	Credit Options		
		Credit Contribution	Deposit/Leave in Account	Send Check
2025 Loss Control Audit Credit	(\$71.00)			
Balance Remaining from Prior Years' LC Credits	(\$0.00)			
Total Preliminary Quotation with all Available Credits	\$34,156.60			

Billing Options (Please indicate which option you choose)

<input type="checkbox"/> Annual Billing on January 1, 2026
<input type="checkbox"/> Quarterly Billing January 1, April 1, July 1, and October 1, 2026

To Renew with Quoted Option Initial Here: _____



Axon Enterprise, Inc.
 17800 N 85th St
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic: (800) 978-2737
 International: +1.800.978.2737

Q-749511-45915AO

Issued: 09/15/2025

Quote Expiration: 10/31/2025

Estimated Contract Start Date: 01/01/2026

Account Number: 536356

Payment Terms:

Mode of Delivery: UPS-GND

Credit/Debit Amount: \$0.00

SHIP TO	BILL TO
Blue River Police Department 0110 Whispering Pines Circle Blue River, CO 80424 USA	Blue River Police Dept. - CO PO Box 1784 Breckenridge CO 80424-1771 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Abraham Ortiz Phone: (623) 307-5597 Email: aortiz@axon.com Fax:	David Close Phone: 9704096187 Email: dclose@townofblueriver.org Fax:

Quote Summary

Program Length	60 Months
TOTAL COST	\$18,167.20
ESTIMATED TOTAL W/ TAX	\$18,167.20

Discount Summary

Average Savings Per Year	\$2,354.43
TOTAL SAVINGS	\$11,772.16

Payment Summary

Date	Subtotal	Tax	Total
Jan 2026	\$3,633.44	\$0.00	\$3,633.44
Jan 2027	\$3,633.44	\$0.00	\$3,633.44
Jan 2028	\$3,633.44	\$0.00	\$3,633.44
Jan 2029	\$3,633.44	\$0.00	\$3,633.44
Jan 2030	\$3,633.44	\$0.00	\$3,633.44
Total	\$18,167.20	\$0.00	\$18,167.20

Quote Unbundled Price: \$29,941.60
 Quote List Price: \$18,167.20
 Quote Subtotal: \$18,167.20

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
B00047	BUNDLE - AXON BODY CAMERA STARTER BUNDLE	4	60	\$102.14	\$53.08	\$53.08	\$12,739.20	\$0.00	\$12,739.20
A la Carte Software									
73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	4	60		\$5.42	\$5.42	\$1,300.80	\$0.00	\$1,300.80
100673	AXON EVIDENCE - ECOM LICENSE - CONVERSION BASIC TO PRO	1	60		\$27.12	\$27.12	\$1,627.20	\$0.00	\$1,627.20
A la Carte Services									
80146	AXON BODY - PSO - VIRTUAL STARTER	1			\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00
Total							\$18,167.20	\$0.00	\$18,167.20

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - AXON BODY CAMERA STARTER BUNDLE	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	4	1	12/01/2025
BUNDLE - AXON BODY CAMERA STARTER BUNDLE	100206	AXON BODY 4 - 8 BAY DOCK	1	1	12/01/2025
BUNDLE - AXON BODY CAMERA STARTER BUNDLE	100466	AXON BODY 4 - CABLE - USB-C TO USB-C	5	1	12/01/2025
BUNDLE - AXON BODY CAMERA STARTER BUNDLE	11507	AXON BODY - MOUNT - RAPIDLOCK SINGLE MOLLE	5	1	12/01/2025
BUNDLE - AXON BODY CAMERA STARTER BUNDLE	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1	1	12/01/2025
BUNDLE - AXON BODY CAMERA STARTER BUNDLE	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1	1	12/01/2025
BUNDLE - AXON BODY CAMERA STARTER BUNDLE	73309	AXON BODY - TAP REFRESH 1 - CAMERA	4	1	06/01/2028
BUNDLE - AXON BODY CAMERA STARTER BUNDLE	73689	AXON BODY - TAP REFRESH 1 - DOCK MULTI BAY	1	1	06/01/2028

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - AXON BODY CAMERA STARTER BUNDLE	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	4	01/01/2026	12/31/2030
BUNDLE - AXON BODY CAMERA STARTER BUNDLE	73840	AXON EVIDENCE - ECOM LICENSE - BASIC	4	01/01/2026	12/31/2030
A la Carte	100673	AXON EVIDENCE - ECOM LICENSE - CONVERSION BASIC TO PRO	1	01/01/2026	12/31/2030
A la Carte	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	4	01/01/2026	12/31/2030

Services

Bundle	Item	Description	QTY
A la Carte	80146	AXON BODY - PSO - VIRTUAL STARTER	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - AXON BODY CAMERA STARTER BUNDLE	80464	AXON BODY - TAP WARRANTY - CAMERA	4	12/01/2026	12/31/2030
BUNDLE - AXON BODY CAMERA STARTER BUNDLE	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	1	12/01/2026	12/31/2030

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	0110 Whispering Pines Circle	Blue River	CO	80424	USA

Payment Details

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	100673	AXON EVIDENCE - ECOM LICENSE - CONVERSION BASIC TO PRO	1	\$325.44	\$0.00	\$325.44
Year 1	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	4	\$260.16	\$0.00	\$260.16
Year 1	80146	AXON BODY - PSO - VIRTUAL STARTER	1	\$500.00	\$0.00	\$500.00
Year 1	B00047	BUNDLE - AXON BODY CAMERA STARTER BUNDLE	4	\$2,547.84	\$0.00	\$2,547.84
Invoice Upon Fulfillment	B00047	BUNDLE - AXON BODY CAMERA STARTER BUNDLE	4	\$0.00	\$0.00	\$0.00
Total				\$3,633.44	\$0.00	\$3,633.44

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	100673	AXON EVIDENCE - ECOM LICENSE - CONVERSION BASIC TO PRO	1	\$325.44	\$0.00	\$325.44
Year 2	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	4	\$260.16	\$0.00	\$260.16
Year 2	80146	AXON BODY - PSO - VIRTUAL STARTER	1	\$500.00	\$0.00	\$500.00
Year 2	B00047	BUNDLE - AXON BODY CAMERA STARTER BUNDLE	4	\$2,547.84	\$0.00	\$2,547.84
Total				\$3,633.44	\$0.00	\$3,633.44

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	100673	AXON EVIDENCE - ECOM LICENSE - CONVERSION BASIC TO PRO	1	\$325.44	\$0.00	\$325.44
Year 3	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	4	\$260.16	\$0.00	\$260.16
Year 3	80146	AXON BODY - PSO - VIRTUAL STARTER	1	\$500.00	\$0.00	\$500.00
Year 3	B00047	BUNDLE - AXON BODY CAMERA STARTER BUNDLE	4	\$2,547.84	\$0.00	\$2,547.84
Total				\$3,633.44	\$0.00	\$3,633.44

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	100673	AXON EVIDENCE - ECOM LICENSE - CONVERSION BASIC TO PRO	1	\$325.44	\$0.00	\$325.44
Year 4	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	4	\$260.16	\$0.00	\$260.16
Year 4	80146	AXON BODY - PSO - VIRTUAL STARTER	1	\$500.00	\$0.00	\$500.00
Year 4	B00047	BUNDLE - AXON BODY CAMERA STARTER BUNDLE	4	\$2,547.84	\$0.00	\$2,547.84
Total				\$3,633.44	\$0.00	\$3,633.44

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	100673	AXON EVIDENCE - ECOM LICENSE - CONVERSION BASIC TO PRO	1	\$325.44	\$0.00	\$325.44
Year 5	73449	AXON BODY - LICENSE - DEVICE CONNECTIVITY	4	\$260.16	\$0.00	\$260.16
Year 5	80146	AXON BODY - PSO - VIRTUAL STARTER	1	\$500.00	\$0.00	\$500.00
Year 5	B00047	BUNDLE - AXON BODY CAMERA STARTER BUNDLE	4	\$2,547.84	\$0.00	\$2,547.84

Jan 2030

Invoice Plan

Total

Item

Description

Qty

Subtotal

Tax

Total

\$3,633.44

\$0.00

\$3,633.44

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at <https://www.axon.com/sales-terms-and-conditions>), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

9/15/2025



Town Manager

Department: Administration

FLSA Status: Exempt

General Statement of Duties

This position shall be appointed by the Board of Trustees and shall serve at the pleasure of the Board. The Town Manager shall be the chief administrative officer of the Town of Blue River and is immediately responsible to and accountable to the Board of Trustees. The Town Manager shall direct the day-to-day operations of the Town government.

Essential Duties

The following statements are illustrative of the essential functions of the job and do not include other nonessential or peripheral duties that may be required. The Town of Blue River retains the right to modify or change the essential and additional functions of the job at any time.

Town Manager

- Recommend to the Board procedures regarding the efficient and effective administration of all municipal affairs and carry out policies and objectives established by the Board of Trustees;
- Ensures proper administration and execution of the Blue River Municipal Code, of agreements and contracts executed by the Town, of ordinances and resolutions adopted by the Board of Trustees, of policies adopted by same and the satisfaction of goals and objectives adopted by the Board;
- Acts as the Purchasing Agent by overseeing the purchase of goods and services in accordance with the authority granted by the Board;
- Reviews, assesses completeness and works with the Town Attorney and any contracted planners to provide staff reports on all applications for development, subdivisions, special use permits, annexations and other community development matters to the Board of Trustees;
- Serves as principal public relations/public information officer and principal intergovernmental affairs officer of the Town. When directed, represents the Board at policy meetings with Federal, State and Local officials;
- Administers, and makes suggestions for the Town's marketing efforts, advertising content, media and public relations. Oversees the Town's marketing and public relations efforts and programs including supervision of marketing and advertising contracts and contractors;

- Acts as the Town's liaison with the business community and oversees the Town's marketing and advertising budget and expenditures. Oversees the coordination and management of the Town sponsored events, the review of permitting of privately sponsored special events taking place on Town property or Town rights-of-way and the provision of Town services associated with such events;
- Schedules the renewal of contracts and assists with the bid process for projects including road maintenance, snow removal and engineering. Oversees the coordination of work from all of the Town's contractors to insure efficient management and avoid duplication;
- Negotiates contracts, agreements and oversees professional and consulting services agreements entered into by the Town, including engineering, architectural, financial and legal agreements. The Manager is authorized to sign contracts on behalf of the Town after an affirmative vote of the Board of Trustees. The Manager will monitor the administration of terms and conditions of all contracts or agreements with the Town and upon knowledge of any violation thereof, report the same to the Board of Trustees;
- Serves as Human Resources Officer, unless otherwise assigned, and administers the Personnel Policy, as approved by the Board of Trustees;
- Supervises all Town staff, with the exception of the Municipal Judge and Town Attorney. Employs, directs, supervises, disciplines and discharges all employees and establishes compensation for all employees subject to the funding provided by the Board through annual appropriation and the Personnel Policy;
- Attends meetings of the Board. Advises the Board on all matters coming before it. Advises the Mayor on setting the agenda and prepares the agenda for Board meetings and work sessions. Makes policy recommendations to the Board along with the Town Attorney;
- Performs the duties of Finance Officer and works with the Finance Committee and the Town's Accountant to develop, implement, and direct the Town's budget to ensure effective implementation of the Board of Trustee's mission, goals and objectives, and to maintain fiscal integrity. Authorizes expenditures of funds in accordance with rules and regulations promulgated by the Board of Trustees. Ensures the provision of timely and accurate financial information to the Board of Trustees. Ensures compliance with Town's insurers. Performs related duties established by law and ordinance or reasonably directed by the Board of Trustees;
- Works with the Building Official to review and approve all building permit applications for compliance with all aspects of the Municipal Code including use, zoning, setbacks, and height and floodplain regulations, codes adopted by reference and State and Federal environmental requirements;

- Provides staff support and maintains records of all Planning and Zoning Commission meetings. Provides direction and training for the Planning and Zoning Commission;
- Interprets the Blue River Municipal Code and Town Capital and Comprehensive Plans and its applicability to zoning and subdivision codes while assisting with applications;
- Works closely with the Town Attorney on behalf of the Town on any legal issues involving the Town;
- Manages, directs and develops systems for long-range planning and prioritization of projects and programs;
- Advises and assists the Town Board of Trustees in establishing overall Town policies, researching Town Board of Trustees requests, policy issues, and preparing recommendations; oversees the implementation of the Board of Trustee goals and objectives; ensures the efficient and effective provision of Town services and programs;
- Investigates/resolves complaints and concerns from the Board of Trustees, employees, and the public and proposes solutions to a wide variety of public issues, including proposed ordinances/resolutions, service provision and capital improvement projects;
- Represents the Board of Trustees in working with citizen's groups, local agencies and committees, and state and federal agencies; coordinates and negotiates with other state, regional and local government jurisdictions, as well as special districts, utility companies and businesses to develop partnerships, provide services, procure services, share information, and facilitate projects. Attends and oversees preparation of necessary information for all Board of Trustee meetings and work sessions;
- Attends conferences and seminars to update knowledge and skills and to keep abreast of current trends in municipal management. Participates in a variety of boards and commissions; attends and participates in professional organizations and committees;
- Monitors pending federal and state legislation affecting municipal governments, and communicates with legislators at the direction of the Board;
- Works with the Town's Accountant to file necessary reports and assist with the audit assist the Accountant in the handling of all accounts payable, accounts receivable, payroll and deposits for the Town;
- Track all lodging and sales tax revenues;

- File any necessary reports, certifications or resolutions to the State on behalf of the Town; and
- Prepares written communication and reports regarding Town projects and activities. Keeps the Board of Trustees advised of Town activities through oral and written reports. Prepares Board agendas/packets in conjunction with Town Clerk. Advises Board of Trustees on matters coming before them.

Reporting Relationships

Supervision Received:

General direction as provided by the Board of Trustees.

Supervision Exercised:

Provides direct supervision of all employees and functions within the Town of Blue River. Provides broad direction, oversees policy and procedure standards, and evaluates performance of employees. Position is responsible for final decision making and resolution of the most difficult, complex, and pervasive issues regarding policy, personnel and citizen issues.

Knowledge, Skills and Abilities

Education and Experience:

Bachelor's degree in Public or Business Administration or a similar field; five (5) years of progressively responsible experience in local government and/or business with a minimum of three (3) years of working in local government administration, finance, utilities or similar area; or any combination of education and experience.

Knowledge of:

- Organization services and community resources;
- Functions and procedures of a Colorado statutory town government;
- Colorado Law as applicable to the operations, functions, policies, and procedures of statutory Colorado Municipalities;
- Principals, practices and techniques of public administration;
- Principals and techniques of organization management and supervision;
- Knowledge of governmental accounting practices, financial reporting and budgeting;
- English language, proper grammar, punctuation, and spelling in other oral and written communication. Current business letter writing techniques and methods;
- Operation of personal computers and related equipment and software including word processing, spreadsheets, and database software and management;
- Development, subdivision and building permit plan review and zoning, zoning and land use regulation and general code enforcement;
- Project planning and implementation; and

- Knowledge of Federal and State Employment Law.

Ability to:

- Establish and maintain effective working relationships with other employees, representatives of other agencies and organizations, and members of the community;
- Maintain sensitive and confidential client information;
- Achieve and maintain intergovernmental cooperation between the Town and other governmental and non-governmental entities;
- Work closely with Local, State and Federal agencies;
- Assemble, organize and present statistical, financial and factual information derived from a variety of original and secondary sources;
- Express ideas clearly and concisely both verbally and in writing;
- Perform varied administrative tasks; determine relative importance of each, set deadlines and complete projects accordingly; and
- Interpret and apply a variety of department policies and procedures.

Equipment Used:

Standard office equipment including, but not limited to, personal computer and associated hardware and software, telephone, copier, calculator and fax.

Work Environment

Work is primarily conducted indoors with occasional travel to external meetings and conduct site visits.

Physical and Other Requirements

- Visual and physical capabilities to work on computers and associated equipment for prolonged periods of time;
- Requires the ability to sit and perform administrative and computer work for significant periods of time;
- May involve the ability to move up to 50 lbs; and
- Incumbent is frequently required to work after normal work hours to attend governmental meetings.

To: Mayor & Board of Trustees
 From: Steven G. Rabe, Interim Town Manager
 Date: October 21, 2025
 Subject: Hiring Timeline and Process for Town Manager Position

Background –

C.R.S. 24-6-402(3.5) states that the local government governing body shall establish job search goals, including the writing of a job description, deadlines for applications, requirements for applicants, selection procedures and the time frame for appointing a new Town Manager in an open meeting of said body.

Therefore, the following should provide the framework for meeting these statutory requirements:

Proposal –

Hiring Timeline

Description	Date
Board to approve hiring process	October 21, 2025
Deadline for applications	November 21, 2025
Semi-finalists determined	December 1, 2025
Interviews with semi-finalists completed by	December 12, 2025
Finalist pool submitted to Board for approval	December 16, 2025
Board interview with finalists	Week of January 5, 2026
Board decision no later than	January 13, 2026
Town Manager proposed start date	by February 10, 2026

Process

- Interim Town Manager to advertise position (ICMA, CML)
- Interim Town Manager to create Application Packet to include at least:
 - Letter from Interim Town Manager
 - Instructions for Completing Your Application Package
 - Hiring Process Timeline
 - Job Description; and
 - Standard Employment Application
- Interim Town Manager to review applications
 - Selection of semi-finalists
 - All applicants will be informed of their status
- Interview of semi-finalists by Interim Town Manager
 - Reference checks on select list of semi-finalists
- List of finalists to be submitted to Board of Trustees
 - List of finalists to be made public
 - Other candidates to be informed of their status via letter

Finalists to be scheduled for interviews

Finalist packet created to likely include:

Letter from Interim Town Manager

Interview Timeline

Travel Reimbursement Form

Information and Release Form; and

Manager's Task List, if available

Finalist orientation session with Town Staff (optional)

Finalist interviews with Town Manager Candidates

Interim Town Manager to develop questions for interviews

Interim Town Manager to facilitate background/MVR/credit checks

Board to establish parameters for negotiations w/successful candidate

Successful candidate contacted by phone by Interim Town Manager

Interim Town Manager to negotiate contract with successful candidate

Interim Town Manager to draft employment agreement for review by Town

Attorney and approval by the Board of Trustees; and

Unsuccessful candidates informed of their status via letter from Mayor

Staff Recommendation

In order for the hiring process to move forward, which then allows the Town to begin to solicit applications, the Board may choose to utilize one of the following options:

- Approve the hiring timeline and application process as outlined in this Memorandum;
- Approve the above, as amended; or
- Take other action as the Board of Trustees deems appropriate.

FOR IMMEDIATE RELEASE

FROM: Steven G. Rabe, Interim Town Manager
DATE: October 21, 2025
SUBJECT: Immediate Opening

The Town of Blue River, Colorado (<https://townofblueriver.colorado.gov>) is accepting applications for the position of **Town Manager**. The Town is a statutory town, subject to a Municipal Code and State Statutes, that operates under the direction of the Mayor and Board of Trustees. The Board chooses to appoint a Town Manager who serves at the pleasure of the Board. The Town Manager shall be the chief administrative officer of the Town of Blue River and is immediately responsible to and accountable to the Board of Trustees. Bachelor's degree in Public or Business Administration or a similar field; five (5) years of progressively responsible experience in local government and/or business with a minimum of three (3) years of working in local government administration, finance, utilities or similar area; or any combination of education and experience.

Salary Range: \$84,000 to \$126,800/year DOQ. In addition, the Town offers a benefit package that includes health insurance, dental and vision insurance, retirement program (457 or Roth IRA), wellness benefit as well as Vacation and Sick Leave.

Those interested in the position must request an application packet by calling Steve Rabe at (719) 371-3943 or emailing stevenrabe@outlook.com. Deadline for applications is scheduled for **November 21, 12:00 p.m. (noon), MST**. The Town of Blue River is an Equal Opportunity Employer.

TOWN OF BLUE RIVER

TASK LIST

TOWN MANAGER

October 14, 2025

TASK NUMBER	TASK	PRIORITY	BACKGROUND	WHO WILL HANDLE	LAST DATE ADDRESSED	STATUS	TO DO	ESTIMATED COMPLETION
1	2026 Budget	High	Prepare a Preliminary 2026 Budget for BOT review and facilitate the preparation and filing of the official Budget in accordance with Local Government Finance Las	Interim BOT	10/15/2025	Preliminary Budget has been presented to BOT	Schedule Budget Workshop w/BOT	12/31/2025
2	Town Manager Search Process	High	Facilitate the Board's selection process for a full-time replacement of the Town Manager position	Interim BOT	10/1/2025	Job Description, Hiring Timeline/Process and Ad complete	BOT to approve Job Description and Hiring Timeline/Process at their 10/21/2025 meeting	2/10/2026
3	Beetle Kill Grant	Medium	Administer 2025 Summit County Wildfire Grant Program	Interim Staff Contractors Property Owners	10/14/2025	Process payments	Possibly close out project and request reimbursement based on Grant guidelines	12/31/2025
4	Town Clerk/Treasurer Position	Medium	Create Clerk/Treasurer position, in accordance with Municipal Code and determine qualified individual for the position	Interim BOT	9/4/2025	Review Municipal Code for description of duties	Prepare job description for BOT approval	12/31/2025
5	Code Enforcement Issue	High	Work with BOT and staff to create processes to handle violations of the Municipal Code	Interim BOT Staff Attorney	10/14/2025	Discussed options for position with Chief	and determine process for moving forward	11/14/2025
6	Short-Term Rental Regulations	High	Implement Short-Term Rental Regulations, once approved	Interim BOT Staff Attorney	10/14/2025	Attorney preparing amended regs for BOT review		11/18/2025

TOWN OF BLUE RIVER

TASK LIST

TOWN MANAGER

October 14, 2025

TASK NUMBER	TASK	PRIORITY	BACKGROUND	WHO WILL HANDLE	LAST DATE ADDRESSED	STATUS	TO DO	ESTIMATED COMPLETION
7	Transition Items	Medium	Assure that all accounts, websites, etc., have removed the former Managers credentials and re-establish usernames/passwords as necessary	Interim	10/14/2025	Going through password list provided by former Manager		Done
8	Replat - Siddons	Medium	Process application and facilitate the approval of the replat for the applicant	Interim Attorney P&Z BOT?	9/25/2025	Awaiting completed application from applicant		???
9	BOT Compensation	Low	Provide compensation review of salaries for BOT	Interim BOT Attorney	10/8/2025	Received login credentials from CML		3/17/2026
10	Personnel Policy	Medium	Review current Personnel Policy for areas that may need correction/amendment based on conversations with Town Attorney	Interim BOT Attorney	9/24/2025			1/20/2026
11	Boardband Project							
12	Municipal Code	Medium						

TOWN OF BLUE RIVER

TASK LIST

TOWN MANAGER

October 14, 2025

TASK NUMBER	TASK	PRIORITY	BACKGROUND	WHO WILL HANDLE	LAST DATE ADDRESSED	STATUS	TO DO	ESTIMATED COMPLETION
13	Comcast Franchise	Low	Assist in getting expired franchise agreement with Comcast renewed	BOT Attorney	10/3/2025	Attorney has submitted draft franchise agreement to Comcast for review		???
14	BOT Spring Election	High	Coordinate the conduct of the Town's election in April 2026	Interim Deputy	10/14/2025	Meet w/Breckridge Town Clerk to discuss cooperative efforts		4/30/2026
15	Body Cam Switchout	High	Assist BRPD in the changeout of their current system to a new Vendor	Interim Chief BOT	10/1/2025	Contract with AXON scheduled for 10/21/2025 BOT meeting		1/1/2026



End of Month Report: August 2025

Calls for Service

Total number of a calls: 120

Top 10 calls as follows:

Traffic Stop	49
Parking Violations	7
Information Requests	6
Animal Complaint	6
Motorist Assists	5
Code Enforcement	5
Reckless Driver	4
Road Hazard	4
Reckless Driver	4
Gas Leak	3

Summary: A slight decrease in visitor traffic at the beginning of the month reduced overall calls for service along Hwy. 9. However, road safety concerns compile the majority of calls. Code enforcement and parking issues were a focus in the neighborhoods.

****Special Report:** After a complete year of data regarding the speed limit reduction on Hwy. 9: In the two prior years there was an average of 25 motor vehicle crashes annually. In the last 12 months there have been 15 motor vehicle crashes. A 40% reduction in crashes. DUI crashes represent approximately 20% of totals.

Arrests: 4 = 4 – misdemeanor
 Motor Vehicle Crash: 0
 DUI: 0

Citations Issued

Municipal = 18
 County = 4

Current Administrative Focus

- Code Enforcement – reviewing current system and creating proposed improvements.
- Explorer Post – The department is co-facilitating with Colorado State Patrol the resurrection of the program Explorers which is a Scouting career-based program.

Report prepared by:
 Chief, David Close